

Antelope City Council
Antelope Community Center

1. **Call meeting to Order**
2. **Roll Call & Timesheet collection**
3. **Approval of minutes for December 6, 2013 council meeting**
4. **Reports:**
 - A. **City Recorder** – Tim Richardson
 - Correspondence
 - Dodd property contact information
 - City Paypal account
 - Card-lock account for city fueling purposes
 - Budget
 - B. **City Financial Officer** - Barbara Beasley
 - Financial Statements for November & December 2013 and approval thereof
 - Approval of bills to be paid
 - Petition Requesting Audit of the city financial statement and review of fiscal affairs
 - Report in lieu of audit for 2012 & 2013
 - Utility billing update, prior balances correct?
 - QuickBooks
 1. Budget entry
 2. Allocation of funds
 3. Implement corrected chart of accounts as of new budget year July 1, 2014
 - State Ethics Committee bill of \$82.58
 - Debit Card update
 - C. **Water Department** - Don Fischer, Water Master
 - Relocation of water shutoff at Adams property
 1. Rawhide Excavating bid \$575.00
 - Infrastructure funding
 1. City debt limit
 2. USDA Grants
 3. 2013 Oregon State Senate Bill 839 Establishing Water Supply Development Account
 - Resolution for rate increase to facilitate possibility of receiving grants
 - Annual Water Quality reports
 - Frozen pipes & water shut off to vacant properties
 - Don Fischer water master certification status
 - D. **Fire Department** - Mike Carter, Fire Chief
 - Non-council approved discretionary spending
 - Vehicle extrication exercise reschedule, relocation of vehicle to be used
 - CPR training
 - Medical Director search
 - FCC License
 - Fire insurance rating
 - Research AT&T contract for city's ability to locate communication devices on cell tower
 - Key to fire equipment room
 - E. **Community Center** – Cody Flecker, CC Director

- No overnight camping signs
- Repairs remaining to be completed, bids for work
 1. Basement floor
 2. Basement ceiling
 3. Other repairs
 4. Detail of NTE \$500 expenditure approved at December meeting to repair/replace windows and other miscellaneous minor repairs.
 5. Fire extinguishers, emergency flashlights, first aid kit
- Grants
- Schedule to be open to the public for general use
 1. Memo to residents in next utility billing
- Resolution to increase rental rates

F. Sanitation Engineering - Betty Samul

- Transfer station permit needs to be posted
- Rate increase, possible resolution

5. Old Business:

- Workers Compensation Insurance
 1. Alternatives per John Zakariassen/CIS
 2. Resolution for assumed wages for insurance rate calculation
- Traffic safety ideas
- Street sign repairs
- Jail window repair
- RV Park status

6. New Business:

- Revert from full city phone line to voice mail only, internet access
- Consideration of purchasing a used tractor and accessories
 1. Offer of sale from Betty Samul of \$6,000.00
 2. Benefit Statement for city
- EON Brush Canyon Wind Power Facility
 1. Final public comment hearing January 7, 2014
 2. Additional comments by council
- Garbage around cafe

7. Council Comments

8. Public Comments

9. Set date of next meeting & Adjournment